

**LOS ANGELES COUNTY - DEPARTMENT OF MENTAL HEALTH
TRANSITION AGE YOUTH (TAY) SYSTEM OF CARE BUREAU**

TRANSITION AGE YOUTH (TAY) DIVISION

TRANSFER OPPORTUNITY

**THIS IS NOT AN OFFICIAL EXAMINATION – COUNTY OF LOS ANGELES DEPARTMENT
OF MENTAL HEALTH EMPLOYEES ONLY**

MENTAL HEALTH CLINICAL PROGRAM HEAD

The Transition Age Youth Division is seeking a qualified individual at the level of Mental Health Clinical Program Head looking to gain valuable work experience and in joining a dynamic countywide administrative team, located at DMH headquarters. This position will assist in the development, direction, implementation, monitoring and oversight of TAY countywide mental health programs primarily funded through the Mental Health Services Act (MHSA).

Duties will include, but are not limited to the following:

- Provide countywide clinical and managerial oversight of TAY System Navigation and Housing Specialist Staff deployed in the Service Areas, Transition Resource Centers, and other co-located sites.
- Manages the TAY Enhanced Emergency Shelter Program (EESP), Field-Capable Clinical Services (FCCS), FSP Central Authorization Unit, DCFS-Probation Independent Living (ILP) housing program, and Drop-In Center program.
- Develop reporting procedures to ensure that data concerning programming and program effectiveness is reported accurately and in a manner consistent with DMH, local and state guidelines.
- Plans and collaborates with Service Areas and Juvenile Justice Management to ensure seamless and effective integration of TAY Division services and supports.
- Coordinates the development and delivery of staff training necessary to maintain appropriate level of service to TAY consumers and support systems.
- Represents TAY Division on various committees and workgroups within DMH, other county departments, and community agencies.

Desirable Qualifications:

- Demonstrated ability to foster collaboration among divergent interest groups, constituents, stakeholders, and individuals
- Experience in managing mental health programs serving youth and young adults.
- Ability to perform independently and effectively in a fast-paced, highly demanding and complex environment.
- Experience in administering services provided by mental health contract providers.
- Experience with performance management.

Interested individuals currently holding the title of Mental Health Clinical Program Head should submit a resume, last two (2) Performance Evaluations, and letter of interest no later than 5:00 pm on Friday, July 19, 2013 to:

Antonette (Toni) Gilbert, Health Program Analyst III
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